**Pennsylvania IOLTA Board**

Bank of America Surplus Distribution Grant Program Guidelines

**Funding Category**: Foreclosure Prevention Legal Assistance (FPLA)

**Eligible Applicants**: Legal aid organizations (PLAN and non-PLAN) that currently receive a grant from the Pennsylvania IOLTA Board

**Total Amount Allocated:** $3,000,000

**Total Amount Allocated for 2019-2020 (Year 3 of 3):** $1,239,183

**Service Area Allocation for 2019-2020:** See attached.

**Eligible Activities:**

Eligible representation includes foreclosure defense (including bankruptcy when the home can be saved from foreclosure), tangled title matters and legal services to victims of land installment contracts and other predatory lending scams.

**Priority will be given to:**

* Proposals to provide extended representation (see Level of Service definitions below).
* Proposals that target low-income communities that have experienced or are experiencing a high rate of foreclosure activity within the counties listed below.
* Proposals to serve seniors, minorities, rural residents, and/or non-English speaking persons.

**Targeted counties having the highest rates of Act 91 Notices and Foreclosure Filings per capita based on a 3-year rolling average:**

Adams County

Armstrong County

Beaver County

Berks County

Blair County

Bucks County

Carbon County

Dauphin County

Delaware County

Lackawanna County

Lawrence County

Lehigh County

Luzerne County

Monroe County

Montgomery County

Northampton County

Perry County

Philadelphia County

Pike County

Schuylkill County

Sullivan County

Susquehanna County

Washington County

Wayne County

Westmoreland County

Wyoming County

York County

**Data Collection by the National Association of IOLTA Programs (NAIP)**

By submitting an application under this category, the applicant agrees to collect and report to the Pennsylvania IOLTA Board data including, but not limited to, the number of foreclosures prevented, the number of individuals in a household that benefited from the grant-funded activity and, within that gross number, the number of those falling within the following categories:

1. Elderly (60+)

2. Children (< 18 yrs. old)

3. Veterans

**Level of Service - Standard Definitions:**

* An **Advice Only** case is defined as a case in which the grantee provided legal advice to an eligible client (i.e., the advocate ascertained and reviewed relevant facts, exercised judgment in interpreting the particular facts presented by the client and in applying the relevant law to the facts presented, and counseled the client concerning his or her legal problem). Referrals may not be counted as Advice Only cases.
* A **Brief Service** case is defined as a case in which the grantee took limited action(s) on behalf of an eligible client that addressed the client's legal problem. Examples include: communications by letter, telephone or other means to a third party; preparation of a simple legal document such as a routine will or power of attorney; or legal assistance to a pro se client that involves assistance with preparation of court or other legal documents.
* An **Extended Representation** case is defined as a case the grantee closed through negotiated settlement without litigation, negotiated settlement with litigation, administrative agency decision or court decision.

**Grant Applications**

Grant applications will be made available for this funding opportunity on Monday, December 17, 2018 and will be due to the Pennsylvania IOLTA Board on Friday, January 18, 2019.

**Grant Use Provisions and Client Eligibility**

Clients must be income-eligible. IOLTA Grant Use Provisions apply. They are available on our website at the following link: [www.paiolta.org/grants/grant-policies/](http://www.paiolta.org/grants/grant-policies/)

**Contact**

Questions regarding this funding opportunity should be directed to James Swoyer, Pennsylvania IOLTA Board’s Grants Manager, at [James.Swoyer@pacourts.us](mailto:James.Swoyer@pacourts.us) or (717) 238-2001 x7002.